

**APPOINTMENT OF SUB COMMITTEES  
(Report by the Head of Administration)**

**1. INTRODUCTION**

- 1.1 The Licensing Act 2003 requires the Licensing Committee to appoint one or more sub committees and to arrange for the sub committees to discharge certain of their functions.
- 1.2 For the purpose of appointing sub committees, the Committee at their meeting held on 18<sup>th</sup> May 2005 divided their membership into 3 groups comprising 4 members each. From each group of 4 members, a combination of 3 sub committees was established. This report invites the Committee to re-appoint members of the Committee to sub committees for the ensuing municipal year.
- 1.3 Following the appointment of Cllr A Hansard as Executive Councillor for Policy and Resources, the membership of the 3 groups will need to be revised.

**2. SUB COMMITTEES**

- 2.1 The Act states that a sub committee must consist of three members of the committee. Sub committees of the Licensing Committee are not subject to the political balance requirements.
- 2.2 If Councillor A Hansard replaces Councillor L M Simpson in Group A the existing sub committees appointed by the Committee will be amended as follows:-

Group A comprising Councillors Sadler, Watt, Tuplin and **Hansard**

Sub committees –

- A1 comprising Councillors Sadler, Tuplin and **Hansard**
- A2 comprising Councillors Sadler, Tuplin and Watt
- A3 comprising Councillors Sadler, Watt and **Hansard**

Group B comprising Councillors Bell, Fell, Mrs Gregory and Taylor

Sub committees –

- B1 comprising Councillors Bell, Fell and Mrs Gregory
- B2 comprising Councillors Bell, Fell and Taylor
- B3 comprising Councillors Bell, Mrs Gregory and Taylor

Group C comprising Councillors Muir, Harty, Powell and Mrs Wheeler

Sub committees -

C1 comprising Councillors Muir, Harty and Powell

C2 comprising Councillors Muir, Harty and Mrs Wheeler

C3 comprising Councillors Muir, Powell and Mrs Wheeler

### **3. CONCLUSION AND RECOMMENDATION**

3.1 The Licensing Act requires applications for licences where representations have been received not to be determined by officers and this will require the establishment of a number of sub committees to ensure Member availability.

3.2 It is therefore

#### **RECOMMENDED**

that the Committee establish sub committees each comprising three Members and appoint Members, to include Cllr A Hansard, to those sub committees in accordance with paragraph 2.4 above.

#### **BACKGROUND PAPERS**

Nil.

**Contact Officer: Mr R Reeves, Head of Administration**  
**☎ (01480) 388003**